



CVM FORMS & DOCUMENTS FOR SHORT-TERM TRIP

Thank you for returning the following items to CVM at least **ONE MONTH BEFORE** your departure date!

Please, complete and return the Assumption of Risk to CVM. Completing the form and emailing it to CVM constitutes agreement with it.

- Assumption of Risk for International Service & Host Information
- Short-Term Team Member Code of Conduct Form
- Copy of your passport (*Thank you for mailing or scanning this. Faxes are unclear.*) *Not needed if your destination is in the USA
- Medical Evacuation Insurance (*In order to participate on a CVM sponsored trip, [with the exception of trips within the Continental U.S.] you must have medical evacuation insurance. CVM will purchase this for you through International Medical Group (IMG). It is included in your trip costs. The amount of coverage will be for \$100,000 for the CVM trip dates established for your trip. CVM has established a group policy with IMG Insurance which provides our volunteers with substantial savings. If you are a part of a team, the team leader will distribute the insurance to you. Please carry a copy of this with you at all times and provide a copy to your host in country. [*not needed if your destination is in the lower 48 States.]*)
- Copy of your travel itinerary (*if using private transportation, please just include a basic travel schedule*)
- Emergency Contact Information form
- CVM \$200 Trip Deposit. Please pay as soon as possible after being approved for a team/trip. You may make your trip deposit online at www.cvmusa.org
- Remainder of your Trip Costs. Your total trip costs minus the trip deposit. Due 6 weeks for your departure date. You may pay your trip costs online at www.cmvusa.org

Please send the above to:

Christian Veterinary Mission
Attn: Short-Term Missions Coordinator
19303 Fremont Avenue North
Seattle, WA 98133
(206) 546-7344
(206) 546-7458 fax
shortterm@cvmusa.org

PLEASE TAKE COPIES OF THESE DOCUMENTS ON YOUR OUTREACH

- CVM Emergency Phone Numbers
- Completed Copy of your Trip Emergency Information form*
- Completed Copy of your Emergency Contact Information form*
- Copy of your Passport - keep in a secure place separate from actual passport
- Copy of your DVM license - government may require this to practice in certain countries
- Copy of your Medical Insurance/Evacuation Policy - vital information in case of emergency*
- Copy of your Immunization Records - some countries require proof of Yellow Fever vaccination. It is a good idea to attach your immunization card to your passport.
- Copy of your travel itinerary

***Please give to your host upon arrival**



CHRISTIAN VETERINARY MISSION INTERNATIONAL SERVICE VOLUNTEER ASSUMPTION OF RISK AND RELEASE FORM

This is a Release of Legal Rights – Read and Understand Prior to Signing

Full Name of Volunteer: _____
First MI Last

Missions Trip Location: _____
Country

Dates of Trip/Visit: _____
Month Days Year

I, _____ (Volunteer's Name) will be participating in a volunteer service project in _____ ("Project"), coordinated through Christian Veterinary Mission, a division of CRISTA Ministries/CVM (referred to herein as "CVM").

I hereby agree as follows:

1. Risks of international volunteer service

I understand that participation in this Project involves risks associated with traveling to and within, and returning from, one or more foreign countries; foreign political, legal, social and economic conditions; different standards of design, safety and maintenance of buildings, public places and conveyances; and other potential hazards based on the nature of the volunteer work to be performed. I have made my own investigation of the risks associated with this Project and I am willing to accept these risks. I further understand that CVM cannot assume responsibility or liability for any acts of terrorism which may affect volunteers abroad and I agree to abide by any evacuation order that may be issued by CVM.

2. Independent Activity

Although CVM is facilitating this international volunteer service, I understand that neither CVM nor any of its officers, directors, employees, volunteers or affiliates will be supervising me at all times. I will at all times remain responsible for my own safety and will not hold CVM liable for any injuries to my person or property or any other losses as a result of my participation in the Project.

3. Service Arrangements

I understand that CVM does not represent or act as an agent for, and cannot control the acts or omissions of, any non-CVM host organization, host family, transportation carrier, hotel, tour organizer or other provider of goods or services involved in the Project. I understand that CVM is not responsible for matters that are beyond its control. I hereby release CVM from any injury, loss, damage, accident, delay or expense arising out of any such matters.

4. Standards of Conduct

I understand that each foreign country has its own laws and standards of acceptable conduct, including dress, manners, morals, food, drink, politics, drug use and behavior. I recognize that behavior which violates those laws or standards could harm CVM's relations with those countries and the institutions therein, as well as my own health and safety. I will become informed of, and will abide by, all such laws and standards for each country to or through which I will travel during the Project. I have read CVM's Code of Conduct Policy and will comply with it.

5. Project Changes

CVM may, in its sole discretion, determine that circumstances within a foreign country may require the cancellation of the Project. CVM will provide me with as much advance notice as possible of its intention to cancel the Project in which I will participate. I also understand that CVM or the foreign government may prematurely terminate the Project. I accept all responsibility for loss or additional expenses due to delays or other changes in the means of transportation, other services, or sickness, weather, strikes or other unforeseen causes. If I become detached from the Project group, fail to meet a departure bus, airplane or train, or become sick or injured, I will at my own expense seek out, contact and reach the Project group at its next available destination. CVM bears no liability for any losses or claims incurred by me in connection with my own early termination from the Project or CVM's termination of its participation in the Project.

6. Health and Safety

A. I have consulted with a medical doctor with regard to my personal medical needs. There are no health-related reasons or problems which preclude or restrict my participation in this Project.

B. I am aware of all applicable personal medical needs. I have arranged, through insurance or otherwise, to meet any and all needs for payment of medical costs while I participate in the Project. I recognize that CVM is not obligated to attend to any of my medical or medication needs and I assume all risk and responsibility therefore. If I require medical treatment or hospital care in a foreign country or in the United States during the course of the Project, CVM is not responsible for the cost or quality of such treatment or care.

7. Abduction, Detention, or Kidnapping

If any CVM volunteer, international staff or family member of staff is abducted, CVM will not accede to any demands for ransom. In the case of a hostage situation, CVM volunteers and family members if present would be immediately moved to a safe location as determined by the host and CVM. By signing this form I understand and agree with this policy.

7. Assumption of Risk and Release of Claims

Knowing the risks described above, and in consideration of being permitted to participate in the Project, I agree on behalf of my family, heirs and personal representatives to assume all the risks and responsibilities surrounding my participation in the Project. I and my heirs and successors and assigns agree to release, indemnify and hold harmless CVM, its past and present trustees, officers, employees, agents and the heirs, successors and assigns of each from any and all loss, cost, damage, liability or expense (including reasonable attorney's fees) resulting in or arising from my participation in the Project (including periods in transit to or from any country where the Project is being conducted).

8. Health Insurance

I am insured for any medical expenses which I may incur while I participate in the Project, including emergency medical evacuation. **In the case I opt to purchase or provide a separate evacuation insurance policy outside of what CVM provides, I will send a copy of my policy to CVM prior to my departure.**

I have carefully read this Assumption of Risk and Release Form before signing it. No representations, statements or inducements, oral or written, apart from the foregoing written statement have been made. I understand that returning this completed form via email constitutes my agreement with the above.

Date

Volunteer Signature

**Please email, mail or fax this document back to Christian Veterinary Mission
shortterm@cvmusa.org**

Christian Veterinary Mission
Attn: Short-Term Missions Coordinator
19303 Fremont Avenue North
Seattle, WA 98133
FAX: (206) 546-7458

CHRISTIAN VETERINARY MISSION

SHORT-TERM TEAM MEMBER CODE OF CONDUCT

SHORT TERM TEAM MINISTRY OBJECTIVE:

The objective of CVM Short-Term Mission teams is to provide opportunities for veterinarians, technicians and vet students to use their skills, faith and abilities in Christian service alongside national leaders and missionaries in ministries with similar values, partnering with them in the long-term goals and vision for their communities.

SHORT TERM TEAM CODE OF CONDUCT:

As you prepare for your mission trip, please remember that the person best equipped to minister in a cross-cultural setting is the person who is spiritually prepared, so regular time in prayer and Bible reading should be an integral part of your preparation. No matter what task you will be undertaking, the Christ-like attitudes of a learner and a servant are some of the most important assets you can have. This humble attitude will help you to minister and to be ministered to in the name of Christ. It will also help you to be flexible as you face cultural challenges and language barriers. During your mission trip, we challenge you to strive to be an encouragement and a testimony to your fellow team members as well as to the missionaries and nationals with whom you will come in contact.

To further ensure a successful trip that will (1) maintain a God-honoring standard for the team and Christian Veterinary Mission, (2) portray a proper testimony to all people impacted by the team, and (3) have a vital impact on each team member, your senders (CVM and your supporters), and the community in which you minister, Christian Veterinary Mission has established the following guidelines:

Each team member is expected to and must agree to:

Be willing and prepared to exhibit a **servant's attitude** at all times.

Be willing to be **flexible** in all types of circumstances.

Be willing to **fully submit** to team and/or host site leadership, seeking to promote an attitude of unity, cooperation and respect for those in leadership.

Be willing to live, sleep, travel, eat and work **as part of the group**, in conditions that may be less than ideal.

Be willing to **accomplish** whatever task is assigned whether on the job-site, in the kitchen, or while traveling.

Be willing to **dress** by the standards which are appropriate for the culture, seeking to never be a distraction or bring offense by what is worn.

Be willing to **abstain from conduct**, as requested by team and missionary leaders, which might be offensive to others or may be contrary to a clear testimony for Jesus Christ, realizing that customs vary greatly from culture to culture. In particular, team members may be asked to refrain from using tobacco, alcoholic beverages, offensive language or abusive drugs, and must agree to keep interaction with others at the highest standards of respect, modesty and morality and refrain from anything else that would negatively impact the witness of the local host/Christian Community at any time, including while traveling to and from the host site.

Be willing to serve with **your heart fully devoted** to the ministry. Please take the time to understand your host country's cultural interpretation of interpersonal relationships and **refrain from** public displays of affection and pairing off as a couple.

Show respect for those on the team and at the host location who may have doctrinal beliefs and practices different from their own, understanding that the doctrinal beliefs and practices of the host will be what is held as the standard while serving on location.

I have read and agree to abide by what is expected above.

Volunteer signature

Date

EMERGENCY CONTACT INFORMATION

In case of an emergency during your trip, CVM needs the below information on whom to contact. Please complete this form and return it to shortterm@cvmusa.org.

Your Full Name
Emergency Contact Name
Relationship
Phone- Home
Phone- Cell
Phone- Work
Phone- Other
Email

Your Full Name
Emergency Contact Name
Relationship
Phone- Home
Phone- Cell
Phone- Work
Phone- Other
Email

TRIP EMERGENCY INFORMATION

All trips except those to Mongolia

In case of an emergency during your trip, it is critical that the below information be easily available. **Please complete this form and keep a copy of it and your Medical Evacuation Insurance Card on your person at all times.** We also strongly recommend that you give a second copy of both of these to your host.

DO NOT SEND THIS FORM TO CVM

If you have any food allergies, please notify the host of these in advance.

Full Name
Blood Type
Allergies
Any conditions currently under medical supervision
Health problems or disabilities that may affect you.
Medications you are taking or might need